



## Writing Series

# APA 7<sup>th</sup> ed. Referencing Quick Guide 2021

Reference list entry – all entries need <b>double line spacing</b> (not shown) and <b>hanging indent</b> (automatic in Word)	In-text citation
<b>1. Book with one author</b> Dwyer, J. (2019). <i>The business communication handbook</i> (11th ed.). Cengage Learning.	Dwyer (2019) proposes that... Some communication barriers include... (Dwyer, 2019).
<b>2. Book with two authors</b> Warne, K., & Quinn, P. J. (2013). <i>Tūhoe: Portrait of a nation</i> . Penguin Books.	Warne and Quinn (2013) identify ... The relationship between ... is examined ... (Warne & Quinn, 2013).
<b>3. Book with three or more authors</b> Lewis, J., DePasquale, P. J., & Chase, J. (2017). <i>Java foundations: Introduction to program design &amp; data structure</i> . Pearson.	Lewis et al. (2017) explain that Java... Java programme design ... (Lewis et al., 2017).
<b>4. Book retrieved from an ebook library</b> Haami, B. (2019). <i>Bringing culture into care: A biography of Amohaere Tangitu</i> . Huia. Insert the <a href="https://doi.org">https://doi.org</a> number if available	Haami (2019) argues ...  Initially hospital staff were culturally insensitive ... (Haami, 2019).
<b>5. Edited book</b> Feltham, C., Hanley, T., & Winter, L. A. (Eds.). (2017). <i>The Sage book of counselling and psychotherapy</i> (4th ed.). Sage.	Feltham et al. (2017) emphasise the value of ...  Therapeutic skills ... (Feltham et al., 2017).
<b>6. Chapter in an edited book</b> Blosser, C. G., O'Keefe, C., & Sanderson, S. K. (2017). Infectious diseases in immunizations. In C. E. Burns, A. M. Dunn, M. A. Brady, N. B. Starr, C. G. Blosser, & D. L. Garzon (Eds.), <i>Pediatric primary care</i> (6th ed., pp. 474-548). Elsevier.	Blosser et al. (2017) ...  ... (Blosser et al., 2017).
<b>7. Secondary citation</b> Rust, D. (2002). The impact of assessment on student learning. <i>Active Learning in Higher Education</i> , 3(2), 145-158. Include the (secondary) source that you read only	(Ramsden, 1992, as cited in Rust, 2002) Include the date of the original source if known
<b>8. Report by group author</b> Ministry of Health. (2020, November). <i>Well Child Tamariki Ora review report</i> . <a href="https://www.health.govt.nz/system/files/documents/publications/publications/well-child-tamariki-ora-review-report-2020-jul21.pdf">https://www.health.govt.nz/system/files/documents/publications/publications/well-child-tamariki-ora-review-report-2020-jul21.pdf</a> When the author and the publisher are the same, omit the publisher from the source field to avoid repetition	The Ministry of Health (2020) discusses ...  ... (Ministry of Health, 2020).
<b>9. Journal article - print only or from a database with no DOI</b> Aguayo, C., Danobeitia, C., Cochrane, T., Aiello, S., Cook, S., & Cuevas, A. (2018). Embodied reports in paramedicine mixed reality learning. <i>Research in Learning Technology</i> , 26, 1-26. Include URL if the article is available only from the internet	Aguayo et al. (2018) found ...  ... (Aguayo et al., 2018).

<b>10. Journal article in an online journal with a DOI</b> Marsh, L., Iosua, E., McGee, R., & White, J. (2017). New Zealand adolescents' discouragement of smoking among their peers. <i>Australian and New Zealand Journal of Public Health</i> , 41(5), 497- 501. <a href="https://doi.org/10.1111/1753-6405.12698">https://doi.org/10.1111/1753-6405.12698</a>	According to Marsh et al. (2017) ...  (Marsh et al., 2017)
<b>11. Legislation</b> Social Workers Registration Act 2003. <a href="http://www.legislation.govt.nz/act/public/2003/0017/latest/DLM189915">http://www.legislation.govt.nz/act/public/2003/0017/latest/DLM189915</a>	The Social Workers Registration Act 2003 provides information on ...
<b>12. Page on a website – organisation as author</b> Ministry of Health. (2019, December 12). <i>Hearing and responding to the stories of survivors of surgical mesh</i> . <a href="https://www.health.govt.nz/publication/hearing-and-responding-stories-survivors-surgical-mesh">https://www.health.govt.nz/publication/hearing-and-responding-stories-survivors-surgical-mesh</a>  <i>If author is the same as website name, omit the site name to avoid repetition</i>	The Ministry of Health's (2019) report into ...  Permanent trauma may have been ... (Ministry of Health, 2019).
<b>13. Online encyclopaedia</b> Binney, J. (2011). Te Whiti and Tohu – Parihaka. In <i>Te Ara: The encyclopaedia of New Zealand</i> . Ministry for Culture and Heritage. <a href="https://teara.govt.nz/en/maori-prophetic-movements-nga-poropiti/page-4">https://teara.govt.nz/en/maori-prophetic-movements-nga-poropiti/page-4</a>	Binney (2011) states that ...  ... (Binney, 2011).
<b>14. Newspaper article (online)</b> Heather, B. (2020, January 31). Worried about coronavirus after holiday in China, chip shop owners temporarily close up. <i>Dominion Post</i> . <a href="https://www.stuff.co.nz/dominion-post/news/wellington/119172247/worried-about-coronavirus-after-holiday-in-china-chip-shop-owners-temporarily-close-up">https://www.stuff.co.nz/dominion-post/news/wellington/119172247/worried-about-coronavirus-after-holiday-in-china-chip-shop-owners-temporarily-close-up</a>	Heather (2020) reports that ...  ... (Heather, 2020).
<b>15. Personal communication - Information from an interview, emails etc</b> No reference list entry as this cannot be retrieved by the reader	... (N. Barns, personal communication, February 6, 2020).
<b>16. Video on YouTube</b> Cuddy, A. (2017, July). <i>Fake it till you make it</i> [Video]. YouTube. <a href="https://www.youtube.com/watch?v=RVmMeMcGc0Y">https://www.youtube.com/watch?v=RVmMeMcGc0Y</a>  <b>Video on a platform</b> Leef, J. (2016). <i>What's special about Māori?</i> [Video]. Vimeo. <a href="http://talktreaty.org.nz/whats-special-about-maori-2/">http://talktreaty.org.nz/whats-special-about-maori-2/</a>	Cuddy (2017) believes that ...  ... (Cuddy, 2017).
<b>17. Lecture notes/PowerPoint slides (in Moodle)</b> Stenger, T. (2018, February 22). <i>SMART goals</i> [PowerPoint slides]. Moodle. <a href="https://moodle.whitireia.ac.nz/">https://moodle.whitireia.ac.nz/</a>	As Stenger (2018) explained ...  (Stenger, 2018)
<b>18. Image</b> Capper, P. (2005, June 24). <i>Waka sternpost close</i> [Photograph]. Wikimedia Commons. <a href="https://commons.wikimedia.org/wiki/File:Waka_sternpost_close.jpg">https://commons.wikimedia.org/wiki/File:Waka_sternpost_close.jpg</a>	<b>Figure 1</b> <i>Waka sternpost close</i> (Figure inserted here) Note. Permission granted by Creative Commons 2.0.  As shown in Figure 1, ... Capper (2005) depicts ...

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